

Mandatory disclosures to be displayed by the affiliated institute for All Academic Programmes,
Conducted at Affiliated Institute/College, the information should be placed on their website

PART – I
A – GENERAL INFORMATION

<p>A – I.1 Name of the Institution Complete Postal Address : STD Code Telephone No. Fax No. Email</p>	<p>Jagannath International Management School OCF, Pocket 9, Sector-B, Vasant Kunj, New Delhi 011 40619300 40619333</p>
<p>Year of Establishment</p>	<p>2003</p>
<p>Status of the course conducting today : Government / University / Autonomous / Aided / Private (Enclose copy of Registration documents of Society Trust)</p>	<p>By Guru Gobind Singh Indraprastha University</p>
<p>A – I. 2 Name, address of the Society/Trust/ Management (attach documentary evidence) STD Code: Telephone No. : Fax No. : Email : Web Site:</p>	<p>Jagannath Gupta Memorial Educational Society (Regd) H-2/1, Model Town, Part-3, New Delhi 011 26292074 26220998 chairman@jagannath.org www.jagannath.org</p>
<p>A – I. 3 Name, Designation and Address of person to be contacted by phone STD Code Telephone No. Office Residence Mobile No. Fax No. E-mail</p>	<p>Dr. Ravi K. Dhar Director , Jagannath International Management School, OCF Pocket 9, Sector- B, Vasant Kunj, New Delhi-110070 011 40619300 N.A. N.A. 40619333 director.vk1@jagannath.org</p>
<p>A – I. 4 Name and Address of the Director/Principal of Institution</p>	<p>Dr. Ravi K. Dhar, Director Jagannath International Management School, OCF Pocket 9, Sector-B, Vasant Kunj, New</p>

	Delhi-110070
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A – I. 5

a. Details of Affiliation Fee Paid to the University.

Name of the Course	Affiliation Fee paid upto	Receipt No.	Dated
BJMC (I Shift)	Financial year 2009-10	0453730	08.01.2010
BJMC (II shift)	Financial year 2009-10	0453612	31.08.2009
BBA (I shift)	Financial year 2009-10	0453611	31.08.2009
BBA (II shift)	Financial year 2009-10	0453611	31.08.2009
BCA (I shift)	Financial year 2009-10	099942, 00274470704437, 0453729	18.10.2006 11.08.2009 08.01.2010
BCA (II shift)	Financial year 2009-10	00274470184017	14.08.2008

b. Approval Status

Name of the Course	Approved up to	Intake Approved and Admitted	GGSIU	State Government
BBA (I shift)	2010-11	Approval Letter No. and Date	GGSIU/Aff.letter /JIMS(VK)/2011/57-C dated 18.03.2011	DHE. 4(5)/2009-10 dated 19.06.2009
		Approved Intake	115	115
		Actually Admitted	115	115
BBA (II Shift)	2010-11	Approval Letter No. and Date	GGSIU/Aff.letter /JIMS(VK)/2011/57-C dated 18.03.2011	DHE. 4(5)/2009-10 dated 19.06.2009
		Approved Intake	115	115
		Actually Admitted	115	115
BCA(I Shift)	2010-11	Approval Letter No. and Date	GGSIU/Aff.letter /JIMS(VK)/2011/57-C dated 18.03.2011	DHE. 4(5)/2009-10 dated 19.06.2009
		Approved Intake	60	60
		Actually Admitted	60	60
BCA (II Shift)	2010-11	Approval Letter No. and Date	GGSIU/Aff.letter /JIMS(VK)/2011/57-C dated 18.03.2011	DHE. 4(5)/2009-10 dated 19.06.2009
		Approved Intake	60	60
		Actually Admitted	60	60
BJMC (I Shift)	2010-11	Approval Letter No. and Date	GGSIU/Aff.letter /JIMS(VK)/2011/57-C	DHE. 4(5)/2009-10

			dated 18.03.2011	dated 19.06.2009
		Approved Intake	60	60
		Actually Admitted	60	60
BJMC (II Shift)	2010-11	Approval Letter No. and Date	GGSIU/Aff.letter /JIMS(VK)/2011/57-C dated 18.03.2011	DHE. 4(5)/2009-10 dated 19.06.2009
		Approved Intake	60	60
		Actually Admitted	60	60

c. Status of Application : N.A.

Course	Extension of Approval		Increase in Intake of Seats		Remarks	
	Yes	No	Yes	No	Current Intake	Proposed increase in Intake

A – I. 6

Whether other Educational Institutions/Courses are also being run by the Trust / Institution in the same Building / campus? If yes, give status

√

Yes No.

A – I. 6 a

Status of the Course conducted :	
Independent Building	<input type="checkbox"/>
Wing of another college	<input type="checkbox"/>
Separate Campus	<input checked="" type="checkbox"/>
Multi Institutional Campus	<input type="checkbox"/>

B. Details of the Institution

B – I.1

Course : Admission statement for the past three years

Academic Year	2009-10	2010-11	2011-12
BBA (I Shift)			
Sanctioned	115	115	115
No. of Admission	115	115	115
Unfilled Seats	Nil	Nil	Nil

No. of Excess Admission	Nil	Nil	Nil
BBA (II Shift)			
Sanctioned	115	115	115
No. of Admission	115	115	115
Unfilled Seats	Nil	Nil	Nil
No. of Excess Admission	Nil	Nil	Nil
BCA (I Shift)			
Sanctioned	60	60	60
No. of Admission	60	60	60
Unfilled Seats	Nil	Nil	Nil
No. of Excess Admission	Nil	Nil	Nil
BCA (II Shift)			
Sanctioned	60	60	60
No. of Admission	60	60	60
Unfilled Seats	Nil	04	Nil
No. of Excess Admission	Nil	Nil	Nil
BJMC (I Shift)			
Sanctioned	60	60	60
No. of Admission	60	60	60
Unfilled Seats	Nil	Nil	Nil
No. of Excess Admission	Nil	Nil	Nil
BJMC (II Shift)			
Sanctioned	60	60	60
No. of Admission	60	60	60
Unfilled Seats	Nil	Nil	Nil
No. of Excess Admission	Nil	Nil	Nil

B – I.2

Academic information: Percentage of result for the past three years

Academic Year	Year 2008-09	Year 2009-10	Year 2010-11
BBA (I Shift)	83%	46.87%	63.20 %
BBA (II Shift)	N.A.	56.89%	58.33 %
BCA (I Shift)	60.37%	46.55%	55%
BCA (II Shift)	N.A.	N.A	47.36%
BJMC (I Shift)	84%	55.76%	62%
BJMC (II Shift)	N.A.	N.A	N.A

B – II
Co-Curricular Activities / Sports Activities

Programme conducted (mention details)		
Whether students participating in University level cultural activities	Yes / No	Yes
Physical Instructor	Available / Not available	Not available
Sports Ground	Individual / Shared	Hired
Director for Students welfare Activities	Available / Not available	Not available

C – Financial Status of the institution

Audited financial Statement of Institute should be furnished

C.1 Resources and funding agencies (give complete list) : Fee from student

C.2 Please provide following Information

Receipts			Expenditure			Remarks
Sl. No.	Particulars	Amount	Sl. No.	Particulars	Amount	
1.	Grants a. Government b. Others	Nil	Capital Expenditure			
2.	Tuition Fee	26947697	1	Building	Nil	
3	Security Deposit	1930000	2	Equipment	1380037	
4	Sports Fee	Nil	3	Others	1688114	
5	Student Activity Fee	1542000	Revenue Expenditure			
6	Others	1396209	1	Salary	16423391	
			2	Maintenance Expenditure		
				i. College ii. Others	11874508 1415037	
			3.	University Fee (If any)	Nil	
			4.	Apex Bodies Fee	340000	
			5	Government Fee	408457	
			6	Deposit held by the College	111769	
			7	Others	1429171	
			8	Misc. Expenditure	177302	

Note : Enclose relevant documents

PART – II PHYSICAL INFRASTRUCTURE

1. a. Building Owned/Rented/ Leased Owned

b. Land
 Leased or own Leased Own

Sale / Agreement deed (records to be enclosed) Enclosed Not available

c. Building Leased Rented

i) Leased/Rented (Record to be enclosed) : Enclosed / Not available
 ii) If Own (approved Building Plan & sale deed to be enclosed) : Enclosed / Not available
Enclosed

d. Total Area of the college building in Sq. Mts : Built up Area
Amenities and Circulation Area

2. Class rooms :

Total Number of Class rooms provided

Class	Required	Available	Required Area for each class room	Available Aea In Sq. mts
BBA	6	6	66 sq.mts.	66 sq.mts.
BCA	3	3	66 sq.mts.	66 sq.mts.
BJMC	3	3	66 sq.mts.	66 sq.mts.

(* To accommodate 60 students)

3. Laboratory requirement AICTE norms for AICTE approved programmes and for non AICTE approved norms University concerned council norms are applicable.

Sl. No.	Name of Infrastructure	Requirement as per Norms	Available	
			No.	Area in sq mts.
1	Computer Lab -BBA	2	2	66 sq. mts.
2	Computer Lab -BCA	1	1	66 sq. mts.
3	Computer Lab -BJMC	1	1	66 sq. mts.
4	Mass Comm Lab	1	1	66 sq. mts.
5	Audio Lab	1	1	35 sq.mts.

*Not required if compute simulated software are available

† The institution will not be permitted to run the courses in rented building on or after 2004.

1. All the Laboratories should be well lit & ventilated
2. All Laboratories should be provided with basic amenities and services like exhaust fans and fume chamber to reduce the pollution wherever necessary.
3. The workbenches should be smooth and easily cleanable preferably made of non-absorbent material.
4. The eater taps should be non-leaking and directly installed on sinks Drainage should be efficient.
5. Balance room should be attached to the concerned laborites.

4. Administration Area :

Sl. No.	Name of infrastructure	Requirement as per Norms in Number	Requirement as per Norms in area	Available	
				No.	Area in Sq. mts
1	Principal's Chamber	1	30 sq. mts.	1	30 sq. mts.
2	Office – I including Confidential Room	1	35 sq.mts.	1	35 sq.mts.
3	Staff / Faculty Rooms for course		250 Sq.mts.		300 sq.mts.
4	Library with computer and reprographic facilities	1	150 sq. mts.	1	225 sq.mts.
5	Museum	N.A.			
6	Auditorium / Multi Purpose Hall (Desirable)	N.A.			
7	Garden (Desirable)	N.A.			

5. Student Facilities

Sl. No.	Name of infrastructure	Requirement as per Norms in Number	Requirement as per Norms in area	Available	
				No.	Area in Sq. mts
1	Girl's Common Room (Essential)	1	66 sq. mts.	1	100 sq.mts.
	Boy's Common Room (Essential)	1	66 sq. mts.	1	100 sq.mts.
	Toilet Block for Boys		150 sq. mts.	16	160 sq.mts.
	Toilet Blocks for Girls		150 sq.mts.	12	120 sq.mts.
	Canteen (Desirable)	1	66 sq. mts.	1	100 sq.mts.
	Drinking Water Facility Water Cooler (Essential)			3	3 water coolers are available with RO system
	Boy's Hostel (Desirable)			Yes	Tie-up with local Hostel
	Girl's Hostel (Desirable)			Yes	Tie-up with local Hostel
	Power Backup Provision (Desirable)			1	82.5 KVA sound proof Genet available

6. Computer and other facilities :

Name	Available	Available Nos.
Computer (latest configuration)	Lab I- Acer P-IV 3.06 Ghz, 80 GB HDD, 1.25 GB RAM	30 computers

Bank Extension Counter	N.A.			
Co-operative Stores	N.A.			
Guest House	N.A.			
Transport Facilities for students	Nil	Available, College bus available for the students.		
Medical Facility (First Aid)		Available	20 sq.mts.	

8. A. Library books and periodicals

The minimum norms for the initial stock of books, yearly addition of the books and the number of journals to be subscribed area as given below:

Sl. No.	Item	Titles (No.)	Minimum Volumes (No)	Available	
				Titles	Numbers
	Number of books	3096	1000	3096	8678
	Annual addition of books	698	200	239	698
	No. of Indian Journal	41	25	41	
	No. of International Journals	12	05	12	
	Periodicals	32		32	
	Hard copies / online	20		20	
	Library Timings	800.a.m. to 6.00 p.m.			

8 B Subject wise Classification :

Sl. No.	Subject	Available	
		Titles	Numbers
1	MANAGEMENT	140	510
2	FINANCIAL MANAGEMENT	57	277
3	MARKETING	85	377
4	BUSINESS	102	307
5	BUSINESS COMMUNICATION	52	148
6	PRODUCTION & OPERATION MANAGEMENT	34	163
7	INDUSTRIAL DEVELOPMENT	8	31
8	RESEARCH METHODOLOGY	3	18
9	ORGANITIONAL BEHAVIOUR	18	90
10	HUMAN RESOURCE MANAGEMENT	39	138
11	INCOME TAX	30	71
12	ACCOUNTING	40	247
13	MERCANTILE LAW	10	25
14	ECONOMICS	95	227
15	STATISTICS	28	68
16	MATHEMATICS	21	130
17	BUSINESS ENVIRONMENT	17	77
18	ENVIRONMENT	14	47
19	BANKING AND INSURANCE	39	154
20	EXIM POLICY	10	16
21	COMPUTER FUNDAMENTALS	99	218
22	DATA STRUCTURE	59	145

23	DATABASE MANAGEMENT SYSTEM	49	158
24	COMPUTER PROGRAMING	284	814
25	DIGITAL ELECTRONICS	30	123
26	COMPUTER ARCHITECTURE	27	110
27	COMPUTER NETWORKING	79	400
28	MANAGEMENT INFORMATION SYSTEM	19	124
29	SOFTWARE ENGINEERING	49	171
30	ARTIFICIAL INTELLIGENT	45	106
31	COMPUTER GRAPHICS	35	113
32	OPERATING SYSTEM	33	107
33	MATHEMATICS	56	199
34	BUSINESS COMMUNICATION	43	105
35	MOBILE COMPUTING	2	8
36	FINANCIAL ACCOUNTING	8	61
37	PHYSICS	9	65
38	JOURNALISM	262	475
39	MASS COMMUNICATION	285	574
40	MEDIA	135	233
41	POLITICS	109	230
42	PRESS	32	48
43	SOCIOLOGY	25	45
44	NEWS	5	20
45	ADVERTISING	22	49
46	ELECTRONIC MEDIA	37	121
47	SELF DEVELOPMENT	89	154
48	RESEARCH METHODOLOGY	27	85
49	DICTIONARY	19	35
50	ENCYCLOPEDIA	28	30
51	GAZZETTER	1	2
52	HINDI	55	70
53	HISTORY	44	81
54	THEASAURUS	1	1
55	PSYCHOLOGY	7	9
56	LITERATURE	75	95
57	YEAR BOOKS	5	5
58	MISCELLANEOUS	65	168

8.C. Library Staff :

	Staff	Qualification	Required	Available
	Librarian	M. Lib	3	4
	Library Attendants	10 th	1	1

Note : The information provided will be assessed in giving the period of approval

Part III - Personnel

Teaching Staff :

1. Details of Teaching Faculty for Course to be enclosed in the format mentioned below :

IX. Teaching Staff

A. BJMC

Sl. No	Name	Designation	Qualification	Scale of pay, other allowances/remuneration paid	Date of joining	Teaching experience	Signature of the faculty
1.	Dr. Ravi K. Dhar	Director & Professor	M.A. (English), Ph. D. (English), Master of Mass Comm.,	37400-67000	15.06.2006	- 27 years' teaching experience - 19 years' research experience - Director, Tecnia Institute, 2003-2005 - Assoc. Professor of Journalism, Punjab Agricultural University, 1998 - 2003 - Asstt. Prof. PAU, Ludhiana, 1987-88 Assistant Professor in English, NEHU, shillong, 1984-89 - Foreign Assignment (UNDP), - Asstt. Prof. of English, ECSC, Addis Ababa, 1998-2000	
2.	Dr. Neeru Johri	Professor	MA (History), Ph.D (Social Science)	37400-67000	01.08.2011	21 years of teaching experience	
3.	Dr. Pooja Rana	Associate Professor	M.Sc. in Mass Communication	15600-39100	02.08.2004	9 years of teaching experience	

			Ph.D				
4.	Dr. Kiran Bala	Associate Professor	UGC NET, M.Sc. in Mass Communication, MA (English), Ph.D	15600-39100	02.08.2004	6 yrs of teaching experience	
5.	Ms. Ritu Sood	Associate Professor	M. Sc in Mass Communication , Ph.D (Thesis submitted)	15600-39100	19.07.2010	22 years of industry and 1.5 years teaching experience	
6.	Mr. Anish Saxena	Assistant Professor	MA (Mass Communication) M. Phil, UGC NET Qualified	15600-39100	20.07.2009	4 years of teaching experience	
7.	Tanushree Sachdev	Assistant Professor	BJMC, PG Diploma in Radio & Television, M.A (Mass Communication) NET Qualified	15600-39100	01.05.2010	5 years of teaching experience	
8.	Ms. Nazia Khan	Assistant Professor	B.Sc (H), BCA, M.A. (Mass Communication), UGC NET Qualified.	15600-39100	19.07.2010	2 year of teaching experience	
9.	Ms. Sonali Sharma	Assistant Professor	MBA (Mkt & HR), M.A. (Mass Comm), PGDM (Public Relations) UGC NET Qualified.	15600-39100	19.07.2010	4 years of teaching experience	
10.	Ms. Priyanka Singh	Assistant Professor	B. Pht. MJMC	15600-39100	03.01.2011	4 years of teaching experience	
11.	Dr. Manish Srivastava	Assistant Professor	Master of Mass Communication , Ph. D	15600-39100	01.11.2009	3 year of teaching experience	
12.	Ms. Shikha Gupta	Assistant Professor	MA(Pol Sc), PG Dip in Journalism, M Phil	15600-39100	10.08.2005	8 years experience	
13.	Ms. Deepa Zutshi	Assistant Professor	PGJM , MBA,	15600-39100	12.10.2009	5 years of teaching experience	
14.	Ms. Jyoti Suri	Assistant Professor	M.Phil, M.Sc.(IT)	15600-39100	14.7.2008	4 years experience	
15.	Ms. Neha Sharma	Assistant Professor	M. Phil , M.A. Journalism	15600-39100	20.07.2011	4 years of Experience	

B. BBA

1.	Dr. A.K. Sengupta	Chair Professor	M.A. (Eco), Ph.D	37400-67000	01.02.2002	35 + years	-
2.	Prof. S.C. Sharma	Professor	MA Eco, M.Sc. Public Finance, Fiscal Studies from University of Bath, UK, Prof. of Economics, Lal Bahadur Shastri National Academy of Administration (Govt. of India) - Missouri	37400-67000	16.07.2007	1. Executive Director, HUDCO (July 1989- August 2006) 2. Executive Director, Human Settlement Mgmt. Institute – 1989-90 3. Economic Advisor, SAIL, 1988-89 4. Prof. of Economics, Associate Professor of Eco. National Academy of Administration, Mussoorie – 1976-83 Research Officer / Senior Research officer Dept. of Eco. Ministry of Finance -1973-76	-
3.	Prof. S.K. Dogra	Professor	MBA (Marketing) Ph.D (Thesis submitted)	37400-67000	01.08.2006	20 Exp. in UTI Deputy General Manager May 1999-Oct 2003 7 years teaching experience	-
4.	Mr. P.K. Mukherjee	Associate Professor	B.E (Jadavpur University), MBA(Faculty of Management Studies, University of Delhi)	15600-39100	20.07.2009	37 years Industry experience. General Project Manager PDIL (CPSU) & 8 Years Teaching experience	-
5.	Mr. Bhushan Manchanda	Associate Professor	MA (English), PG Diploma in Personnel Management, PGDMM & MBA (Faculty of Management Studies, University of Delhi), MCMI (Member of Chartered Management Institute, UK)	15600-39100	14.01.2010	31 years Industry Experience. Last as General Manager in Usha International Ltd., New Delhi (1987 - 2009) .Plus 5 years teaching & training experience	-
6.	Dr. Silky Vigg	Associate Professor	MBA , PhD (Finance)	15600-39100	01.07.2007	9 years of experience	-
7.	Dr. Hakimudin Khan	Associate Professor	Ph.D	15600-39100	03.02.2011	12 Years of experience	-
8.	Dr. Ruchi Singhal	Associate Professor	B.Sc. MCA. Ph.D	15600-39100	03.07.2011	9 years	-
9.	Mr. Girish Kumar Magoo	Associate Professor	M.Com, AICWA	15600-39100	01.08.2008	12 years of teaching experience	-

10.	Ms. Vandana Arora	Assistant Professor	MBA, DOEACC-Level-A PG Diploma in Computer Application	15600-39100	16.07.2007	4 years Teaching experience and 3 years industry exper.	-
11.	Mr. Ashok Sharma	Assistant Professor	M.Com, MBA, M.Phil , Pursuing Ph.D	15600-39100	01.08.2006	10 years	-
12.	Ms. Poonam Malik	Assistant Professor	MCA, M. Phil, Pursuing Ph.D	15600-39100	28.07.2008	6 years of teaching experience	-
13.	Ms. Anjali Singh	Assistant Professor	M.Com , MBA , Pursuing Ph.D	15600-39100	11.8.2008	12 years of teaching experience	-
14.	Ms. Neelam Das Gupta	Assistant Professor	MA (English), B. Ed , Pursuing Ph.D	15600-39100	01.08.2008	11 years of teaching experience	-
15.	Ms. Geeta Mehta	Assistant Professor	MBA, UGC (NET) Qualified	15600-39100	29.08.2011	8 years of teaching experience	-
16.	Ms. Himani Gupta	Assistant Professor	MBA , UGC (NET) Qualified Pursuing Ph.D	15600-39100	31.07.2009	8 years of teaching experience	-
17.	Mr. Tito Varghese	Assistant Professor	MBA (Finance), UGC NET, Qualified , PGDM (Marketing), Pursuing Ph.D	15600-39100	20.07.2009	3 years of teaching experience	-
18.	Ms. Manisha Gupta	Assistant Professor	MBA (HR & Mkt.) , Pursuing Ph.D	15600-39100	19.07.2010	5 years of teaching experience	-
19.	Ms. Shruti Manocha	Assistant Professor	MBA (Finance), Pursuing Ph.D	15600-39100	19.07.2010	1.5 years of teaching experience	-
20.	Ms. Deerga Sharma	Assistant Professor	MBA, Pursuing Ph.D	15600-39100	19.07.2010	5 years of teaching experience	-
21.	Ms. Suman Shokeen	Assistant Professor	MBA (HR), Pursuing Ph.D	15600-39100	19.07.2010	2 year of teaching experience	-
22.	Ms. Kanika Bakshi	Assistant Professor	MA (Eco), UGC (NET)/JRF	15600-39100	19.07.2010	1 year of teaching experience	-
23.	Ms. Meghna Singh	Assistant Professor	M.A, M.Phil, UGC (NET)	15600-39100	03.01.2011	2 years of teaching experience	-
24.	Mr. Vijay Gupta	Assistant Professor	MCA	15600-39100	19.07.2010	3 years of teaching experience	-
25.	Mr. P.K. Pandey	Assistant Professor	MCA	15600-39100	19.07.2010	2 years of teaching experience	-
26.	Ms.	Assistant	M.Com, M. Phil,	15600-	01.08.2007	8 years of teaching experience	-

	Meenakshi Chopra	Professor	UGC (NET)	39100			
27.	Ms. Anisha Sharma	Assistant Professor	MCA, M.Tech.	15600-39100	24.07.2009	3 years of teaching experience	-

C. BCA

1.	Prof. P.K. De	Professor & Dean	M. Tech, BEE (Hons), FIE, FIETE, Sr. MIEEE (USA)	37400-67000	01.01.2003	- Former Director – Technical & Advisor- CMC Ltd. (23 yrs.) - IBM – India November , 1963 to May, 1978	(R)	Applied for
2.	Ms. Seema Agarwal	Associate Professor	M. Sc Tech - Comp. Science (BITS Pilani) was DGM CMC Ltd	15600-39100	20.07.2009	14 years of teaching experience	(R)	Applied for
3.	Ms. Meenakshi Narula	Associate Professor	M.Tech, B.Ed., M.Sc. , Pursuing Ph.D	15600-39100	14.7.2008	6 years of teaching experience 18 years of industry experience	-	- Applied for
4.	Mr. Varun Sapra	Assistant Professor	MCA, M. Tech	15600-39100	29.09.2008	8 years of Industry experience and 3 years of teaching experience	-	Applied for
5.	Ms. Rinkle Aswani	Assistant Professor	B.E.(Computer Science & Engineering) , GATE Qualified	15600-39100	20.07.2009	3.5 Years	-	Applied for
6.	Mr. Deepak Sharma	Assistant Professor	MCA, M.Tech Pursuing	15600-39100	05.01.2008	7.5 years	-	Applied for
7.	Mr. Atul Kumar Pankaj	Assistant Professor	MCA, Pursuing M. Tech	15600-39100	07.01.2008	1 year of teaching 4 years of industrial	-	Applied for
8.	Ms. Arpana Chaturvedi	Assistant Professor	M.Sc (Maths), MCA, DIMM, Pursuing M. Phil in	15600-39100	01.08.2007	6 years of teaching experience	-	Applied for

			Computer Science					
9.	Ms. Shilpi Taneja	Assistant Professor	MCA	15600-39100	03.07.2011	4 year of teaching	-	Applied for
10.	Mr. Ashish Kumar Nayyar	Assistant Professor	MCA, Pursuing M. Tech	15600-39100	01.01.2007	8 year of teaching	-	Yes
11.	Ms. Nisha Wadhwan	Assistant Professor	MCA, M. Tech	15600-39100	05.09.2011	3 years of teaching experience	-	Applied for
12.	Ms. Shweta	Assistant Professor	MCA	15600-39100	21.07.2011	2 years of teaching experience	-	Applied for
13.	Ms. Neha Jain	Assistant Professor	M.SC (Maths)	15600-39100	16.06.2011	6 years of experience	-	Applied for
14.	Ms. Vimmy Jaiswal	Assistant Professor	MCA	15600-39100	01.08.2011	6 years of teaching experience	-	Applied for
15.	MS. Priyanka Gupta	Assistant Professor	MCA	15600-39100	05.08.2011	7 years Industry experience and 6 months teaching experience	-	Applied for

2. Qualification and number of Staff Members

Number of staff members required :

	Qualification		
	Graduate	PG	Ph.D
20	12		Nil

3. Details of faculty Retention for :

Number of Faculty Member	Period	Percentage
	Duration of 15 yrs. And above	N.A.
	Duration of 10 yrs. And above	N.A.
5	Duration of 5 yrs. And above	10%
45	Less Than 5 yrs.	90%

4. Details of Faculty Turnover

Number of Faculty Member	Period	% of faculty retained in last 3 yrs.			
		More Than 50%	50%	25%	Less than 25%
14	2009 to 2011				18 %

5. No. of Non-Teaching staff available for course for intake of 60 students :

Sl. No.	Designation	Required Number	Required Qualification	Available		Remarks of the Inspection team
				Number	Qualification	
1	Laboratory Technician	3	PG with Degree course in Computers	3	M.SC	
2	Laboratory Assistants/ Attenders	2	Graduation with diploma course in computers	2	B.A	
3	Office Superintendent	3	Graduation	3	Graduation	
4	Accountant cum Clark	3	Graduation with accounts experience	3	2 Post Graduation with accounts experience+ 1 Graduate with accounts experience	
5	Store Keeper	N.A.		N.A.		
6	Computer Data Operator	9	Graduate	11	Graduate	
7	Peon	6	10th	6	10th	
8	Cleaning Personal	5	8th	5	8th	
9	Gardener	N.A.		N.A.		

8. Whether facilities for Research / Higher studies are provided to the faculty ? Yes
(Inspectors to verify documents pertaining to the above)

9. Whether faculty members are allowed to attend workshops and seminars ? Yes
(Inspectors to verify documents pertaining to the above)

10.. Scope for the promotion for faculty : Promotions Yes No

11. Details of Non-teaching staff members (list to be enclosed) :

Sl. No.	Name	Designation	Qualification	Date of Joining	Experience	Signature	Remarks of the Inspectors
1.	Ms. Shalini Kumar	Academic Prog. Officer	MHRM	4.05.2011	8.5 years of experience		
2.	Mr. Vikram Singh Rawat	Asst. Admin Officer	B.Com	01.08.2004	8 years of experience		
3.	Mr. Ajay Singh	Admin Officer	B.A	02.04.2009	7 years of experience		
4.	Ms. Sonia Jagotra	Librarian	M.Phil M.L.I.S	09.08.2007	15 years of experience		

5.	Mr. Naresh Adhikari	Librarian	B.Sc. M.Lib B.Lib	23.03.2009	8 years of experience		
6.	Ms. Lalita Joshi	Asstt. Librarian	BA B.Lib M.Lib	04.09.2009	10 years of experience		
7.	Ms. Sapna Maitra	Asstt. Librarian	M.A BLIS MILIS	01.04.2010	12 years of experience		
8.	Ms. Jasmeet Bajaj	PRO	B.com LLB C.A. Inter	6.12.2010	6 years of experience		
9.	Ms. Sushmita	PRO	M. Lib	001.04.2007	8 years of experience		
10.	Ms. Rekha Paneri	Secretary to Director	B.Com Licentiate Associate	29.09.2008	7 years experience		
11.	Mr. Ajay Kumar Pandey	Accountant	B.Com(H), LLB	22.10.2008	15 years of experience		
12.	Mr. Devki Nandan Joshi	Asst. Accountant	M.A	23.07.2007	5 years of experience		
13.	Mr. Rammy Patyal	Assistant Accountant	Pursuing BA	18.08.2010	3 years of experience		
14.	Mr. Bhuwan Tiwari	System Manager	PGDM B.Sc. RHCE MCSE	01.04.2004	16 years of experience		
15.	Mr. Tarun Kumar	System Administrator	B.Sc MCA	03.08.2009	6 years of experience		
16.	Mr. Radhey Shyam	System Administrator	B.A	13.01.2011	3 years of experience		
17.	Mr. Devender Kumar Bhatt	Lab In charge	BA	12.08.2010	2 years of experience		
18.	Mr. Rajiv Kumar	Lab Incharge	BCA	01.03.2010	2 years of experience		
19.	Mr. Raman Mandal	Academic Assistant	B.Com	25.07.2005	7 years of experience		
20.	Mr. Neeraj Kumar	Academic Assistant	BA	4.07.2011	4 years of experience		
21.	Mr. Lalit Pandey	Academic Assistant	BA	4.07.2011	3 years of experience		
22.	Mukesh Bandooni	Academic Assistant	B.A. (Pass)	03.08.2009	5 years of experience		
23.	Mr. Anil Kumar	Academic Assistant	BA (Pass)	01.09.2006	5 years of experience		
24.	Mr. Hari Krishana	Academic Assistant	B.Com PGDCA	4.07.2011	3 years of experience		
25.	Ms. Ritu Gupta	Academic Assistant	B.A.	18.10.2010	4 years of experience		
26.	Mr.	Academic	B.Com	4.07.2011	4 years of		

	Praveen Joshi	Assistant	PGDCA M.Com		experience		
27.	Mr. Ishwari Suyal	Academic Assistant	BBA	04.07.2011	6 years of experience		
28.	Mr. Sachin Kumar	Academic Assistant	BA	01.03.2008	8 years of experience		
29.	Mr. Abhishek Kumar	Mass Com. Lab Incharge	BA	10.08.2009	3 years of experience		
30.	Ms. Mridula Dubey	Receptionist	M.A. B.A	01.04.2004	15 years of experience		
31.	Ms. Pooja Maheshwari	Receptionist	MBA	23.06.2008	6 years of experience		
32.	Ms. Nivedita	Receptionist	MBA	02.04.2009	4 years of experience		

