

Jagannath International Management School

Vasant Kunj, New Delhi - 110070

(Affiliated to Guru Gobind Singh Indraprastha University, New Delhi)

Recognized u/s 2(f) by UGC & Accredited with 'A' Grade by NAAC

Participant of UNGC & UNPRME, New York

ISO 9001:2015 Quality Certified

BCA – V (Aug-Dec'2021)

BCA-355 Summer Internship Report Guidelines

The sequence in which the project report material should be arranged and spiral bound should be as follows:

1. Title Page-----Annexure-A
2. Certificates [Self & From the organization] ----- Annexure – B & C
3. Acknowledgement----- Annexure -D
4. Table of Contents----- Annexure -F
5. Abstract
6. List of Tables
7. List of Figures
8. Chapters (Introduction, Literature Survey, ----- Annexure -F
System Analysis (if applicable), System Design (if applicable), Coding Methodology, Testing
(if applicable), Conclusion, Future Enhancement)
9. Appendices
10. References (Students should follow IEEE format of papers and books)

Note: For Report Typing Instructions Refer Annexure- E

A

SUMMER INTERNSHIP REPORT

Submitted by

**NAME OF THE CANDIDATE
(ENROLLMENT NO)**

in partial fulfillment for the award of the degree

of

**Bachelor of Computer Application
(2019-22)**



Jagannath International Management School

Vasant Kunj, New Delhi - 110070

(AUG-2021)

SELF CERTIFICATE

This is to certify that the Project Report (BCA-355) entitled“_____” done by me is an authentic work carried out for the partial fulfillment of the requirements for the award of the degree of BCA(2019-22) under the guidance of Name, Designation of Trainer, Organization. The matter embodied in this project work has not been submitted earlier for award of any degree or diploma to the best of my knowledge and belief.

[Signature of the student]*

[Name of the Student]

[Roll No.]

* Signature to be done with blue pen only and the complete name with enrollment no to be written below

CERTIFICATE**

An appropriate certificate clearly stating the STUDENT NAME, Summer Training TIME period (No less than 4 weeks) and PROJECT TITLE of project done (if applicable) should be submitted on organization letter head duly signed by Summer Training Incharge / Manager.

****Only Certificate issued by the organization on its official letterhead in above mentioned format or verifiable course completion certificate will be accepted**

[SAMPLE*] ACKNOWLEDGEMENT**

With candor and pleasure I take opportunity to express my sincere thanks and obligation to my esteemed guide _____. It is because of his/her able and mature guidance and co-operation without which it would not have been possible for me to complete my project.

It is my pleasant duty to thank all the staff member of the computer center who never hesitated me from time to time during the project.

Finally, I gratefully acknowledge the support, encouragement & patience of my family, and as always, nothing in my life would be possible without God, Thank You!

Signature of the student*
(Name of the student)

***Please change the acknowledgement matter as per your own gratitude and self-acknowledgement thoughts in officially acceptable language and format

* Signature to be done with blue pen only and the complete name with enrollment no to be written below

REPORT TYPING INSTRUCTIONS

The impression on the typed copies should be black in color.

WordProcessor	MicrosoftWord
PageSize	A4(8.27"x11.69")withpagenumber
PageMarginforallpages)	To= 1inch Bottom=1inch Left =1.5inch Right=1inch
Font	TimesNewRoman
CHAPTERTITLE	16pt.Bold&CAPITALCASE
FontSizefor Headings	14pt.Bold&CAPITALCASE
FontSizefor Sub-Headings	12pt.Bold&TitleCase
Fontsizefor NormalText	12pt.
LineSpaceforText	1.5linespace
Paragraph	6pt.Spacebeforeandafterparagraph& Alignment= Justify
Reference	Align= justify LineSpace= singleand6pt.spacebefore thenextreference.

Topics to be Included in Final Summer Internship Report ****

1. Chapter 1-INTRODUCTION

- 1.1 ABOUT ORGANIZATION
- 1.2. ORGANIZATION MISSION
- 1.3. ORGANIZATION VISION
- 1.4. ORGANIZATION OBJECTIVES
- 1.5. ORGANIZATION MARKET SHARE

2. Chapter 2 – TRAINING DETAIL

- 2.1 TRAINING OVERVIEW / COURSE OVERVIEW
- 2.2 ASSIGNED TRAINING WORK DETAIL / COURSE DETAILS
- 2.3 WEEK WISE WORK COMPLETED / COURSE ASSIGNMENT COMPLETION DETAILS
- 2.4 OTHER DETAILS

3. Chapter 3- SYSTEM STUDY

- 3.1 PROBLEM STATEMENT
- 3.2 PROJECT OBJECTIVES
- 3.3 PROJECT SCOPE
- 3.4 NEED OF THE SYSTEM
- 3.5 SYSTEM REQUIREMENTS
 - 3.5.1 FEASIBILITY STUDY P{PERFORMED (IF APPLICABLE)
 - 3.5.2 SOFTWARE & HARDWARE REQUIREMENTS

4. Chapter4- SYSTEM DESIGN

- 4.1 INTRODUCTION
- 4.2 DESIGN DIAGRAMS
 - 4.2.1 SYSTEM FLOW CHARTS
 - 4.2.2 USE CASE DIAGRAM / DATA FLOW DIAGRAM“S

4.2.3 DATABASE DESIGN DIAGRAM (IF APPLICABLE)

4.2.4 SITE MAPS / APP MAPS ETC.

4.2.5 ANY OTHER APPLICABLE DIAGRAM

5. Chapter 5-SOFTWARE CODING & IMPLEMENTATION

5.1 INTRODUCTION

5.1.1 SYSTEM CODING ENVIRONMENT AND STANDARDS FOLLOWED

5.1.2 SAMPLE CODE LAYOUTS

5.2 APPLICATION SCREEN SHORTS (WITH DATA)

5.3 TESTING & TEST PLAN (IF ANY)

5.2.1 OVERVIEW & APPROACH

6. CONCLUSION&FUTUREENHANCEMENT(S)

6.1 SYSTEM LIMITATIONS

6.2 FUTURE SCOPE

6.2 CONCLUSION

6.3 LEARNING & ACHIEVEMENT (IF ANY)

BIBLIOGRAPHY

**** Please make changes in Index as applicable and the final index to be pasted in report with respective page numbers