



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	JAGANNATH INTERNATIONAL MANAGEMENT SCHOOL, VASANT KUNJ. NEW DELHI
Name of the head of the Institution	Dr. Ravi K. Dhar
Designation	Director
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	01140619321
Mobile no.	9313222294
Registered Email	jimsvk@jagannath.org
Alternate Email	jims.vk@jagannath.org
Address	OCF, Pocket-9, Sector B, Vasant Kunj
City/Town	New Delhi
State/UT	Delhi
Pincode	110070

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		private			
Name of the IQAC co-ordinator/Director		Mr. Deepak Sharma			
Phone no/Alternate Phone no.		01140619321			
Mobile no.		9873600359			
Registered Email		iqacvk.coordinator@jagannath.org			
Alternate Email		director.vk1@jagannath.org			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://www.jimsd.org/new/resources/naa creports/AQAR(2017-18).pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://www.jimsd.org/new/acadcal.php			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.74	2010	04-Sep-2010	03-Sep-2015
2	A	3.02	2016	05-Nov-2016	04-Nov-2021
6. Date of Establishment of IQAC			01-Jun-2011		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

No Data Entered/Not Applicable!!!

[View File](#)

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Media and Communication Studies, JIMS, Vasant Kunj, New Delhi	Radio Mathematics	DST	2018 365	1020000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

100000

Year

2019

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. ISR (Institute Social Responsibility) Initiatives 2. Encouragement of faculty members to attend Refresher/Orientation Courses/FDPs 3. ICSSR Sponsored National Conference on Communicating Sustainable Development Goals (SDGs) on Wednesday, March 13, 2019 at the Deshmukh Auditorium, IIIC, New Delhi organized by Department of Media and Communication Studies, JIMS Vasant Kunj, New Delhi 4. National Conference on Sustainable Development People Planet Partnership on 5th April 2019 at C.D Deshmukh Auditorium, India International Centre, New Delhi organized by IQAC, JIMS and Department of Management Studies, JIMS Vasant Kunj, New Delhi

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	29-Jul-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

18-Feb-2019

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2019

Date of Submission

28-Feb-2019

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

To propel the progress of the institution in the right direction, a Management Information System facilitates the central data repository and not only gathering, organizing and storing data but also processing and analysing it and generating various reports from it. The institute has implemented a comprehensive Education Management Information System (EMIS) 'Acadplus' from EI Softech, a technology company. The system facilitates the following users:
Students: EMIS stores crucial student data such as personal data, attendance details and exam records. Additionally, it even keeps track of the number of lectures attended by a student in a day

and is also capable of sending SMS to the parents on a daily basis. It has helped in improving the attendance percentage of students in class. Staff

Faculties: The system stores the profile of each employee including details of FDPs, Conferences, Workshops etc. attended by faculties and also the details of research papers published by them. It also reduces the workload of faculties by preparing result analysis and providing data within a few clicks.

The Management: Ease of tracking and analyzing various reports is one of the biggest reasons for implementing the EMIS. The module wise features/ facilities in the EMIS are as follows:

Module Features Available

- (i) Creation and viewing of Teaching Load
- (ii) Creation and Viewing of Time table
- (iii) Subject wise Lesson Plan
- (iv) Subject wise Course Coverage
- (v) Entry of daily subject wise Class Attendance
- (vi) Viewing of Attendance Register
- (vii) Managing Internal Marks
- (viii) Uploading of External Marks
- (ix) Academic Calendar
- (x) Class wise Entry of Guest Lectures
- (xi) Class wise Entry of Industrial Visit

Examination Exam

- (i) Date sheet Preparation and viewing
- (ii) Duty chart Preparation and viewing
- (iii) Absentee List
- (iv) Subject wise Award List

Result

- (i) Subject wise Internal marks entry
- (ii) Subject wise assignment marks entry
- (iii) Preparation of Sessional Marks
- (iv) Result Analysis

Reports

- Daily Reports (i) Daily class strength Report
- (ii) Dept. Absentee List
- (iii) Daily Pending Attendance Report
- Weekly Reports (i) Weekly Class report
- (ii) Weekly dept. report
- Monthly Reports (i) Student attendance report
- (ii) Student Marks report
- (iii) Marks upload status Report
- (iv) Monthly dept. Report
- (v) Extra attendance report
- (vi) Attendance report (subjectwise)

Specific Reports

- (i) Subjects Report
- (ii) Guest Lecture
- (iii) Industrial Visit
- (iv) Teaching load
- (v) Student list
- (vi) Conferences conducted report
- (vii) Conferences attended report
- (viii) Conference pub. Report
- (ix) Journal pub. Report
- (x) Department status report
- (xi) Heads report
- (xii) Guest Speaker report
- (xiii) ISO Files

Report General Administration Feedback

- (i) Department faculty feedback report

(ii) Guest lecture feedback report
 (iii) Individual Faculty feedback report
 Class In charge Entries of (i) Class activities (ii) Class Presentations (iii) Class Quiz (iv) Student achievements (v) Calling report Alumni (i) Alumni Birthday Wishes Report (ii) Upload Alumni Data (iii) View/edit Alumni data Leave Management (i) Applying Leave (ii) Lecture Adjust request (iii) Forward leave requests by the Head (iv) Approve leave requests by the Director (v) Entry and viewing of late arrivals (vi) Monthly leave report

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

We at JIMS, Vasant Kunj adopt the curriculum overview provided by Guru Gobind Singh Indraprastha University, New Delhi. The process includes the units and lessons that teachers teach, the assignments and projects given to students; books, reading materials, audio-visual materials provided in a course, and the different assessment methods used to evaluate student learning. The institution has developed a structured and effective implementation of the curriculum. The following are the various means through which it executes the curriculum:

Faculty Meetings: HODs hold meetings once a month to discuss the action plans regarding curriculum and various other events of the department.

Academic Calendar: Academic Calendar is prepared as per the IP university academic schedule and the requirements at the department level as per the action plans formed.

Lesson Plan: A Lesson plan includes course objectives, course outcomes, content topics, reference books and the expected outcomes from the students by learning through the topics prepared by respective faculty members at the beginning of each semester. The teaching, learning and evaluation schedules are strictly as per the Academic calendar notified by the GGSIP University. The pedagogy at JIMS provides ample opportunities for students to develop into trained and competent professionals by keeping abreast of the ever changing technologies. The classroom teaching is supplemented by class tests, presentations, group discussions, practical exposure, projects, seminars, role-plays, quiz, corporate and industry interface exposure by way of industry visits, summer training and live-projects. Efforts are made to make the classroom environment a life nurturing and focus is on holistic development of students. Weekly quiz are conducted and students are required to make presentations on weekly basis on the topics assigned to them at the beginning of the semester. Seminars are also organised on topics of current affairs in each semester where students make presentations individually as well as in groups. Inter/Intra class competitions are also organised to develop confidence and soft skills in the students. The student of BA(JMC) are required to make two films (fiction and non-fiction), advertising pitch, PR campaign, development and promotion of websites, blogs and social media platforms, radio programmes production and field research. There is also thrust on taking measures for bridging the knowledge gap and providing hand holding support of the enrolled 'weak' students to enable them to cope with the academic learning problems as well as motivate the 'advanced' learners for maintaining of

consistency for academic performance. This includes mentorship, tutorials and remedial teaching. The entire approach is student centric. For well-planned curriculum delivery, lesson plan file is prepared by every faculty before commencement of the semester. As per the lesson plan, the contents are delivered to the students and monitored by the Head of the department as well by the Director. Internal tests are conducted to evaluate the performance of students. Regular review of the progress of syllabus completion and performance of the students is done in the department level meetings as well the meetings with the Director. Students are evaluated on the pre-defined rubrics scale.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Digital Marketing		10/06/2019	17	Employability	Digital Literacy
Employability Skill Training in Financial Literacy		03/07/2019	29	Employability	Financial Literacy
Ethical Hacking		10/06/2019	13	Employability	Ethical Hacking skills.
Data Analytics with Python Programming		10/06/2019	26	Employability	Certified python developer

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	183	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Digital Marketing	10/06/2019	56
Employability Skill Training in Financial Literacy	03/07/2019	42

Ethical Hacking	10/06/2019	25
Data Analytics with Python Programming	10/06/2019	60
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	General	220
BCA	Computer Application	106
BA (Journalism)	Media and Communication Studies	230
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback plays a central part in ensuring that higher education institutions are successful. Feedback can be captured at all levels of an institution in a variety of ways giving academic leaders the insight they need to drive improvement institutionwide. The following are the feedbacks that are taken during the semester:</p> <ul style="list-style-type: none"> • Student Feedback: We at JIMS, take feedback from students at two levels for their respective courses digitally. The following are the two feedback levels: <ul style="list-style-type: none"> o Feedback is taken twice a semester from all the students. They have to give quantitative points on the basis of various Parameters like Knowledge, Communication skills, Interactive Approach and control over the class. o Feedback is also taken by Director from the Academic Representatives and Class Representatives of all the classes on the basis of parameters like administrative and infrastructure issues. Infrastructure issues further contain various parameters like working of water coolers, Library issues, speed of internet, viruses in computers, working of air conditioners, quality of food served in canteen and cleanliness of toilets. • Parents' Feedback: A PTM is held at the end of each semester, where attendance and student performance is discussed with the parent. A feedback from the parents is also taken on the parameters like admin support, infrastructure, upkeep of campus environment, quality of teaching, discipline, and involvement care, concern for students, Intellectual development and overall development. • Alumni Feedback: The feedback from the Alumni is taken whenever they visit the campus or during Annual Alumni Meet on their current job/role/profiles or higher education if they have acquired. • Faculty Feedback: Each faculty also provides feedback on modification of syllabus taught by him/her and forwards it to the respective HOD.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	General	240	25000	240
BCA	Computer Applications	120	5600	120
BA (Journalism)	Media and Communication Studies	120	4800	120
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	478	0	55	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
55	55	31	12	12	31

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring encompasses a variety of ways for assisting and supporting students throughout their graduate education and beyond. JIMS MentorMentee Programme (JMMP) is a programme with the primary objective of enabling constructive and positive interaction, guidance and mentorship of students by faculty members. The vision of the programme is to inculcate the right attitude right from the beginning. The JMMP aims at developing a smooth transition to campus life for every new entrant to an academic programme at JIMS, Vasant Kunj.

Mentoring is a particular form of relationship designed to provide personal and professional support to an individual. The mentor makes use of his/her experience in a facilitative way to support the development of the mentee. The JIMS Mentor Mentee Programme (JMMP) is a tool for introspection, selfexploration and selfgovernance. It involves own initiative to reflect on the discussions and activities during the various pursuits. This further helps the students to develop the ability to:

- Recognize the uniqueness and expression of self and that of others.
- Inculcating the ability to accept self and others.
- Communicate the awareness to self and others.
- Monitor events in life and make decisions for the present and future.

In JMMP, every faculty is assigned the role of a Mentor to a group of students. Mentees can come to their mentor at specified hours and discuss the issues. Mentor is the friend, philosopher guide to his/her mentees. Mentor will provide academic, personal, career and psychosocial support and guidance services through discussion with mentees. All the discussions are recorded in the MentorMentee file. JMMP file is reviewed at the end of each semester and till the completion of the Programme by the Head of department. Selfassessment, analysis, synthesis, focus, exploration, honest expression, initiative and consistency are some elements that help the students to enhance their behavioural skills for success in life. The Mentors focus on developing the following employability skills of their mentees and record/document academic progression:

- Continuous and lifelong learning orientation
- Communication Skills
- Attitude and Confidence
- Initiative and Enterprise
- SelfManagementPlanning and Organizing
- General and Industry Awareness
- Adaptability and Flexibility

The mentees meet their mentors as and when they face any

personal problem and they feel the need for approaching the mentor for advice and counseling. Details of all such meetings are documented by the mentor in the mentee log sheet and record maintain for any future reference.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1389	55	1 : 25

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	11	0	11	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Neeru Johri	Professor	The Award of Iconic Women Creating a Better World for All by Women Economic Forum
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	017	1	17/12/2018	21/05/2019
BBA	017	3	22/12/2018	03/06/2019
BBA	017	5	21/12/2018	18/04/2019
BBA	017	2	03/06/2019	26/07/2019
BBA	017	4	06/06/2019	26/07/2019
BBA	017	6	03/06/2019	26/07/2019
BCA	020	1	14/12/2018	05/05/2019
BCA	020	3	15/12/2018	05/06/2019
BCA	020	5	13/12/2018	18/04/2019
BCA	020	2	31/05/2019	26/07/2019
BCA	020	4	30/05/2019	26/07/2019
BCA	020	6	24/05/2019	26/07/2019
BA (Journalism)	024	1	10/12/2018	21/05/2019
BA (Journalism)	024	3	07/12/2018	10/06/2019

BA (Journalism)	024	5	08/12/2018	21/05/2019
BA (Journalism)	024	2	29/04/2019	26/07/2019
BA (Journalism)	024	4	28/05/2019	26/07/2019
BA (Journalism)	024	6	22/05/2019	26/07/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Evaluation of performance is an integral part of Teaching and Learning process. As a part of sound educational strategy, the institute keeps reviewing its continuous internal evaluation system. Bloom's Taxonomy has been adopted to determine the relevance of course objectives and their attainment. Various modern teaching learning techniques are adopted for the holistic development of the students. These methods include: ? Design thinking, ? Focused group study, ? Interactive classrooms, ? Problem based learning, ? Real life examples, ? Web based learning, ? Presentations, ? Assignments, ? Quizzes, ? Group discussions, ? Brainstorming etc. Direct and Indirect methods are implemented for the assessment of effective curriculum delivery and outcomes of teaching learning process. Direct assessment is done by faculty through class test, Assignments (at least two per semester), Quizzes (MCQs pattern), Lab Practical (assessment based on the performed experiment and viva) and University Examination. Indirect assessment is done with the help of Rubrics i.e. performance indicators. Rubrics are developed by the faculty for the assessment of students' assignments. To improve the performance of week students, remedial classes are conducted for the students failed in any one of the semester theory class tests. Also, effectiveness of teaching learning process is analysed via feedback system. The feedback on the various parameters is taken from students twice in one semester. First feedback is taken within 1 month after commencement of semester and the feedback is analysed, discussed with the faculty and corrective action is taken for improvement of teaching of the faculty. Second feedback is taken at the end of the course .The consolidated feedback is shared with faculty for the better understanding and improvement in their teaching pedagogy next time.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared in accordance with the academic calendar of the GGSIP University which contains all the events of a particular academic session. The activities are planned considering the overall development of the students which includes various workshops, guest lectures, seminars on various important topics like soft skill development program, personality development program, eminent special lectures etc. necessary for training and placement of students. Apart from the activities academic calendar, a separate examination calendar is prepared and followed for conduct of examination and other continuous internal evaluation. These calendars are displayed on the institute website and also shared with the head of the departments to ensure proper execution of each activity as per the timeline. Adherence to academic and exam calendar is ensured by each department by regular follow ups on the events.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.jimsd.org/new/jimspo.php>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
017	BBA	General	202	197	97.52
020	BCA	Computer Applications	113	108	95.57
024	BA (Journalism)	Media and Communication Studies	120	120	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.jimsd.org/survey/studentsurvey.php>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	547	Department of Science and Technology(DST)	10.2	7
Any Other (Specify)	28	Election Commission	0.2	0.2

[View File](#)

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
India First Leadership Talk Series Episode 01	All Departments	08/01/2019
Offline Workshop on IPR	All Departments	10/01/2019
Online Workshop on IPR	All Departments	10/01/2019
India First Leadership Talk Series Episode 02	All Departments	24/01/2019
Field Trip to Foundation for Innovation and Technology Transfer	Department of Information Technology	01/02/2019
Mentoring Session on Incubation of Ideas	Department of Information Technology	13/02/2019
Idea Competition and Design Competition	All Departments	15/03/2019
India First Leadership Talk Series Episode 03	All Departments	19/03/2019

India First Leadership Talk Series Episode 04	All Departments	22/04/2019
Workshop on Cognitive Skill, Critical Thinking and Design Thinking	All Departments	22/04/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Idea Competition	JIMS, VK Institution Innovation Council	Innovation Cell of Ministry of HRD	26/04/2019	The JIMS, VK institution Innovation Council has been awarded with a gold star for having more than 15 Participants for Idea Competition held on 15th March 2019.
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
01	JIMS VK Business Incubation Centre	JIMS, Vasant Kunj	artv (The Complete Solution) by Akash Shill	Web designing digital marketing	27/09/2018
01	JIMS VK Business Incubation Centre	JIMS, Vasant Kunj	SITESHOLIC by Pranav Raj Ojha and Shubham Dogra	Web and Graphic Designing	30/10/2018
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	BBA	4	3.97
International	BA (JMC)	2	6.38

International	BCA	2	7.61
National	BCA	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
BBA : Books Published	2
BBA: Book Chapters	3
BBA: Paper Publications	20
BA(JMC): Book Published	1
BA(JMC): Book Chapters	4
BA(JMC): Paper Publications	8
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	5	38	0	0
Presented papers	7	16	0	0
Resource persons	0	4	0	2
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Kerala Flood Relief Initiative	Uday Foundation, NGO operating in New Delhi Relief items were securely packed and handed over to this institution for onward despatch and distribution to Kerala Govt. Relief agencies	20	275
Educate the Girl Child	JIMS Rotaract Club	5	30
Eco Club members programme on Environment and Health	Deptt. of Environment, Govt. of Delhi.	3	20
Sewing Tailoring Course	JIMS Rotaract Club	2	25
Beauty Culture Course	JIMS Rotaract Club	2	30
Planting Programme	Delhi Development Authority (DDA)	8	300
Waste Management programme	South Delhi Municipal Corporation (SDMC)	6	30
Earth Hour Campaign	World Wildlife Fund (WWF)	20	300
Radio Ganitmala	Community Radio JIMS VK 90.4MHz in collaboration with DST, NCSTC	3	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood Donation Camp	Medals and Certificates	Rotary Blood Bank	250
Competition between Rotary Clubs	Adjudged the Best Club for the month of October,18 out of 51 Clubs of RID 3012	Rotary International District 3012	300
Best Rotaract Project	Adjudged the Best Club in terms of the projects implemented during the month of Nov,18	RID 3012	300
Maximum Participation in	Adjust the Best Club in terms of	RID 3012	300

Activities (April,19)	participation in the various activities of RID 3012 during the month of April,19	
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Summer Internship Programme 2018	Ministry of Drinking Water and Sanitation as well as the Ministry of Human Resource Development, Govt. of India.	Swachh Bharat Summer Internship2018	8	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Faculty and Student Skill Enhancement	Institutional Membership	ICT Academy	18/10/2018	17/10/2019	All Faculty & Students of IT Department
Offering Value Added Course	Certification Course	Tech Explica	10/06/2019	31/07/2019	Students
Right to Education Campaign	Internship	Right to Education Forum Mobile Creches, Oxfam India	04/12/2018	15/01/2019	Students
MOU for Internship	AIIESEC Leadership Development Experience	AIIESEC	01/12/2018	31/03/2019	Student

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
UNGC	03/01/2019	To promote the SDGs identified by UN through Curricular and extracurricular activities	120
UNPRME	24/05/2019	To promote the SDGs identified by UN through Curricular and extracurricular activities	120
ICT Academy	03/07/2019	Industry Interaction and to organize Seminars, FDPs, Workshop in coordination with Industry Experts	350
SVEEP	22/02/2019	Voter Awareness Programme by JIMS VK Community Radio 90.4MHz	12
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
20	18

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	7.1	2003

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	120	4	20	4	1	21	26	20	0
Added	0	0	10	0	0	0	0	10	0
Total	120	4	30	4	1	21	26	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

30 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
AV Lab	https://www.jimsd.org/infra.php#computer-labs

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6	4.6	100	88.6

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

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The maintenance work is carried out by trained inhouse experts and also outsourced to appropriate outside agencies. The Housekeeping of the entire premises has been outsourced to a third party, who provide manpower to maintain cleanliness, hygiene and sanitation. All electrical installations are maintained by an Electrician. Security concerns of the Institute are taken care by the Security Guards who are on the rolls of an outside agency. The Institute has a fire management system comprising of 8 fire hydrants and more than 13 fire extinguishers installed in the campus area. We have a Gardener to maintain the lawns and plants of the Institute. The Institute awards Annual Maintenance Contracts (AMCs) to external agencies/private vendors for the maintenance of computers, LAN, servers, printers, projectors, scanners, laptops and biometric attendance machine. The Administration department looks after the maintenance of Institute building, Security, purchase and maintenance of all furniture, fixtures, equipment and machines. For proper safety and security of the premises, 48 CCTV cameras have been installed in and around the campus. Perodic maintenance of the facilities/equipments is executed by the admin department including Electric Equipments/Electronic Gadgets, Air Conditioners, Building, Water tanks etc. For any break down and maintenance, repair works are completed within permitted time periods so that flow of work academic/administrative/others are not affected. We keep an inventory of essential repairing/replacing materials in the designated store. The Institute makes budgetary provisions under various heads for maintaining and utilizing the campus infrastructure facilities. The allocated funds are utilized by various committees such as Purchase committee, Repair and maintenance committee, Sports Committee, Library committee, Lab Maintenance Committee of the Institute. Regular maintenance of the water coolers and RO is done by an outsourcing agent. There is annual stock verification of all library books, dead stock items, computer labs, equipments, mass. comm. lab, P J Lab and radio station equipments. The Institute has appointed two system administrators and one systems manager to provide regular support services relating to computer hardware and softwares. They also monitor the allotment of WiFi passwords to students, faculty and staff members. The optimum utilization of all equipments, machines is ensured throughout the year. The campus area is well maintained kept green as for as possible for which lawn, plants are well maintained. Medicinal plants are also grown for healthy air circulation. Solar panels have been installed on the rooftop from where 30 KV energy is generated which has substantially reduced our electricity bill. Water coolers have been provided on each floor for cold water wherein RO Plant has been installed on the rooftop for supply of clean drinking water. All the classrooms, Library labs are air conditioned. LCD projectors have been provided in all classrooms labs. All the sports activities and tournaments are arranged by the Institute on hired grounds. The seminars, conferences, workshops are arranged in the auditorium in the Institute also in outside auditoriums.

<https://www.jimds.org/infra.php#computer-labs>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability	Date of implemetation	Number of students	Agencies involved
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enhancement scheme		enrolled	
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	GD, PI & Pre-Placement Mock Test	113	113	0	73
2019	Counseling session	80	56	1	55
2019	Student Counselling & Career Guidance Activities	0	76	0	76

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	1

TOFEL	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Trials for Cricket and Football	Institutional level	200
IntraCampus Badminton Tournament	Institutional level	140
IntraCampus T.T Tournament	Institutional level	40
IntraCampus Basketball Tournament	Institutional level	68
IntraCampus Volleyball Tournament	Institutional level	88
IntraCampus Cricket Tournament	Institutional level	180
Fresher's Party 18th Aug'18	Institutional level	850
Teacher's day 5th Sept'18	Institutional level	150
Hindi Diwas 28th Sept'18	Institutional level	150
Zest Dandiya 20th Oct'18	Institutional level	950
Alumni Meet 22nd December'18	Institutional level	120
Celebrity Nite 2019 (Pop Star Nite) 31st Jan'19	Institutional level	850
Farewell 23rd April19	Institutional level	750
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal	National	0	1	01514212417	Megha Mohan Das
2019	Silver Medal	National	0	1	41921401718	Harsh Kargeti
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our Institute has a well defined mechanism for student's involvement in various curricular, cocurricular and extracurricular activities being organized throughout the year. Every class has two Class Representatives (CRs) and two Academic Representatives (ARs) who are duly nominated by the Class Coordinators in the beginning of the academic session to look after the infrastructural facilities and academic activities respectively. The respective HODs and Class

Coordinators meet them periodically to get a feedback of the student's requirements and arrange necessary action if required. The quarterly emagazine of the Institute, JIMS Euphoria has an editorial board which is composed of students and a faculty mentor. Two students are also providing their support in collecting the specific data fir JIMS monthly emagazine JIMS news. As part of the cultural club, the student members take active part in the organisation of cultural events like Freshers Party, Farewell Party, Annual Cultural Festival, Hindi Diwas, Teachers Day, Independence Day, Republic Day events. The students representatives of the sports committee coordinate the holding of various sports events for Inter Campus and Intra Campus tournament for Cricket, Football, Valley ball, Table Tennis, Badminton and Basketball. They also motivate other students to take part in all these events. The ARs and CRs of each class give active full support to the class coordinator in arranging the guest lecture in each class by starting from receiving the guest speakers, giving welcome address, vote of thanks and seeing of the guest. They also help the class coordinator in the industrial visit being organised every semester by maintaining discipline among students in the company premises, assuring timely reach and departure to from the company. The students designated as ARs CRs of each class also monitor the syllabus coverage by each faculty in their class and provide monthly report to the HOD including recommending and arranging the extra classes for removing doubts and repeats the classes, if required. The student's representative of cocurricular committee give support in organising various competitive events of debates, quiz, seminars and conferences. The three society in the college Dance Society, Music Society and Theatre Society are all managed by students representatives including the Director, Assistant Director who regularly plan, conduct various events, motivate student provide full support to faculty coordinator, for organising many events. In order to promote cocurricular, sports, cultural, placement and CSR activities, the students are nominated to the respective committees/clubs, who take active part in planning and implementing various activities during the entire year. The JIMS Rotaract Club having about 25 students, take active part in various CSR activities including blood donation camps, organizing Swachh Bharat Abhiyan's visiting old age homes, donating old cloths, books, snacks in the slum areas around the Institute.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

4500

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Following Activities and programmes were organized: 1. Annual Sports Day
2. Annual Alumni Meet 3. Alumni Guest Lectures 4. Alumni as Mentors of the Final year students

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution runs on the principle of democratic leadership and management, wherein problem and solution identification happens at the ground level which is then discussed at the middle and top management level for decision making. The process is followed across the spectrum of all institutional initiatives and activities. However, for the purposes of this AQAR, the following two initiatives deserve mention: 1. Integration of the Commitment of Engagement (COE) with the UN Sustainable Development Goals with the academic curriculum: Having been admitted to the membership of the United Nations Global Compact (UNGC), New York in 2018, the Institute needed to diversify its commitment of engagement with the achievement of SDGs in academic curricula too. So, based on the discussion held with the Heads of Departments, it was proposed by the Head, Dept. of Management Studies that they could help in it by focussing the thrust areas of research to be conducted in the Department on the SDGs. So, the Department involved the students in many projects through discussion between the Research Supervisors and the students, wherein the former helped the students to identify problems of research from among the 17 SDGs. Around 240 students worked on the SDGs for their Major Research Projects and submitted their research reports successfully at the end of the semester. As part of working on SDGs, the department of Management students and media communication studies also organised two national seminar in March 2019 wherein eminent speakers participated, provided their perspective, held group discussed and offered many valuable suggestions. The students actively attended these two events for full day appreciated their involvement and learnings. The students were able to understand appreciate at a very young age the need to understand the urgent need to conserve the natural resources of the earth, make optimum utilisation and recreate more such resources to save the earth. 2. Participation in Swachhta Abhiyan: The institutional participation in Swachhta Abhiyan was wholly led by the student leadership team of JIMS Vasant Kunj Rotaract Club. The plan of action was drawn up by the President of the Club in consultation with the Executive Committee Members of the Club and submitted to the Faculty Coordinator, who vetted the proposal before taking on board, the management of the institute. The entire campaign was organized by the students and the club received recognition for successful execution of the campaign at the Rotary International Annual Awards 2019. It was observed that with the participation of students representative as leaders in the campaign, most the students of the Institute were also motivated to take part in all the activities of the campaign and inculcate in them the concept of a clean environment. The students as a volunteers also visited the nearby slum areas to teach the people about the importance of cleanliness and make it a part of their daily lives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The syllabus is framed and shared by Board of studies of the University. Teaching pedagogy is the domain of Institution. This involves case study method, Role plays, MOOCS, mock interviews brainstorming sessions. To ensure that students receive integrated, coherent learning experiences that contribute towards

their personal, academic and professional learning and development, we offer value added courses to all students in each semester like digital marketing, data analytics, Python, foreign language etc. Besides, Industrial visits, theme based presentations and weekly quizzes on current topics are regular part of curriculum to make it more industry relevant.

Teaching and Learning

We always refocus the whole teaching and learning strategy, with a clear focus on creating independent and resilient learners by adopting the flipped classroom andragogy. We have incorporated the Bloom's taxonomy as a guideline to increase the effectiveness of teaching learning tools and refined the assessment of students through rubrics in each subject including outcome based andragogy in all the subjects. Lab sessions are complemented to aid in the delivery of practical knowledge. We have collaboration with Innovation cell under the aegis of MHRD, wherein students have the opportunity to learn from corporate professionals and academic experts.

Examination and Evaluation

The institute keeps updating its examination and evaluation processes from time to time to bring improvement in the quality. • The Question paper pattern is revised to map the learning outcomes of the Course with the learning outcomes of the Programme. • The rubric for the assessment is specified in accordance with Bloom's Taxonomy. • The Question papers are prepared considering all the categories of the students. • For fair and transparent evaluation of answers, carried out by different faculty for the same subject, all the concerned examiners discuss the evaluation scheme beforehand.

Research and Development

To meet the growing needs of the students we give continuous thrust on research and development. Incessant systematic review to identify the need of research at both student and faculty level is conducted and interventions are made to improve the education quality and student learning. Faculty members are provided conducive environment and facilities like study leave, remuneration and academic leaves

to undertake research. Institute has a policy of giving best researchers award. In nutshell, JIMS has always designed and developed the teaching learning environment where research is promoted right from grassroot level.

Library, ICT and Physical Infrastructure / Instrumentation

The library is well maintained and presently has a collection of above 12,000 books for all courses. The library has also subscribed for online databases that can be browsed by the students and faculty. • The library provides reprographic facility within the institute's campus. • Library is having computer terminals for searching content online. • The library has subscribed to National and International journals for all the three courses. English, Hindi newspapers and several magazines are also available in library. • The library also provides the facility of Book Bank to all the students.

Human Resource Management

We strongly believe in the motto of team building and collective decision making. • The Institute organizes orientation and enrichment programmes for both teaching and nonteaching staff members for upgrading their skills. • The Institute grants Casual, Sick, On Duty, Academic, Summer Leave and weekly off to its faculty members. The nonteaching staff also gets Causal, Sick, Summer Leave and weekly off. • The Institute provides sabbatical Leave for pursuing higher studies seminars/conferences/ workshops and FDPs. • We have the Biometric machine for recording the attendance. • CCTV cameras have been installed for the smooth monitoring and functioning.

Industry Interaction / Collaboration

The institute has a strong industry interaction. The following activities are the part of curriculum to strengthen the industry interaction • Monthly Guest lectures in each class delivered by industry officials and professionals who share their expertise and provide practical exposure to the student. • One industrial visit per semester in all the classes wherein the students of each class visit a company/plant to see understand the actual working and also talk to manager, employees there. • Industry Personnel as representatives in our Governing body and Academic Council. •

	Research committee members from the industry.
Admission of Students	Being an affiliate college of the Guru Gobind Singh Indraprastha University, the admission process is conducted by the University. As per the cut off ranks, the Institute is among top three institutes of the University for the programmes offered by the Institute. Some of the initiatives being taken by the institute for improving the academic quality are as follows: <ul style="list-style-type: none"> • Setting up Innovation council to promote innovative business ideas among the students. • Strengthening the placements by inviting MNCs to the campus. • To sign MoUs with industry and international University for providing better exposure to the Students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>All the academic, cocurricular and extracurricular activities are planned before the commencement of the academic session. The workload of all faculties their subject allocation is done before the commencement of each semester. The course manuals of all subjects for the next semester are updated in advance which contain the lesson plan also which the faculties follow teaching.</p> <p>The cocurricular extracurricular activities for each semester are planned as part of the Main activities calendar conveyed to all faculties/staff/committee Heads for implementation. The constituted committees for various activities are updated and reviewed at the beginning of each semester and all the committee Heads with their faculty members ensure that all the activities are arranged as planned. The monthly action taken report of each committee is uploaded in the ERP reviewed and analysed by the Director put up to the Chairman. The students are also informed about the events, through E Mail, notice class announcements. The event/activity details, with the reports, after the completion of the events are also uploaded on the Institute's website.</p>
Administration	The Institute's building, infrastructure and security are well administered and maintained by the

administration department also by utilizing the services of third parties. The purchase of infrastructural items are based on the quotation system, obtaining the rates from approved suppliers and placing the orders with the Tenderer, quoting the lowest prices. An online leave maintenance system is followed by all faculty and staff members for availing various types of leave. All communications and updates are communicated to all students, parents, faculty staff through online systems using SMS, email and WhatsApp messages. The scholarship schemes of the Govt. including of the University are properly administered among the students.

Finance and Accounts

The fee collected from the students form the major part of the revenue for the Institute apart from the appropriate contribution by the management. The accounts department maintain all accounts through Tally software and the expenses are made on the basis of budgetary allocations. The salary of all employees is distributed by direct credit to their bank accounts. The expenses on account of purchase of library books, seminars' conferences, purchase of stationary, furniture, computers and maintenance are duly approved and incurred. All the accounting principles are followed by the accounts department including internal and external audits by the Chartered Accountant firm.

Student Admission and Support

The admission of students in all the three courses is based on the University's Common Entrance Test (CET) the online counseling system. The sanctioned no. of students for each course of BBA, BCA BA(JMC) get admitted every year in our Institute. The data of all the new students is created, maintained updated periodically through the computerized system, including capturing the students their parents mobile nos., for effective communication. The Students are provided with time table, lesson plans, question banks, assignments, various committee activities, consolidated attendance, placement details etc online. The students feedback is also obtained through the system, twice in

	every semester. The PTMs (Parents Teacher Meetings) are organized in each semester to apprise and discuss the attendance and progression of the students including results, with the parents.
Examination	<p>The End term examinations for each semester are conducted by the University students appear at the centre allocated by the University. At the Institute level, the midterm exams are conducted in the mid of the semester. The internal marks of 25 marks for each subject comprise of marks of midterm, assignments, attendance class participation, which are forwarded to the University before the end term exams to be added with the end term exam at the University level.</p> <p>The results of midterm/end term examinations are uploaded on the system for a references of the students. The results declared by the University are analysed and conveyed to students followed by arranging extra classes for weak students getting less marks in university exams.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Two weeks FDP on Sustainable Development Goals	NIL	03/12/2018	17/12/2018	26	0
2018	Seminar on "Recent Trends in	NIL	23/10/2018	23/10/2018	11	0

	Blockchain Technology "					
2018	Two days workshop on "Emotional Intelligence"	NIL	27/12/2018	28/12/2018	20	0
2018	Seminar on Digital Deluge: The Changing Trends in Media	NIL	24/10/2018	24/10/2018	12	0
2019	One week FDP on "Data analysis with statistical tool "R"	NIL	27/05/2019	01/06/2019	42	0
2019	Training programme on Microsoft Excel Intermediate level	Training programme on Microsoft Excel Intermediate level	08/02/2019	08/02/2019	25	10
2019	ICSSR Sponsored National Conference on Communicating Sustainable Development Goals	NIL	13/03/2019	13/03/2019	12	0
2019	FDP - Changing trends in Communication Research	NIL	27/05/2019	02/06/2019	12	0
2019	Google Workshop on Fact Finding	NIL	15/04/2019	15/04/2019	12	0
2018	JIMS Quality Education Research Lecture Series cum	NIL	19/11/2018	30/11/2018	40	0

	Colloquium 2018					
2019	Workshop on "Curriculum Formation and Evaluation of Outcomes"	NIL	16/05/2019	16/05/2019	42	0
2019	NIL	Improving efficiency in Spoken and written English	24/05/2019	25/05/2019	0	20
2019	NIL	Workshop on IT Skills	28/06/2019	29/06/2019	0	20
2019	NIL	How to improve Official C ommunicati ons (Oral Written)	05/07/2019	06/07/2019	0	20
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course on Research Methodology by CPDHE UGC organised by Delhi University at University Campus.	2	18/12/2018	24/12/2018	07
FDP on Partial Least Squares Structure Equation Modelling (PLSSEM) organised by International Management Institute New Delhi at Campus.	1	08/09/2018	09/09/2018	02

FDP on Econometric Techniques: Panel data and time series analysis	2	03/12/2018	08/12/2018	06
HR Summit 2018 on "Retention engagement strategies for millenials". Organised by GD Goenka University, Gurgaon at Campus.	1	16/11/2018	16/11/2018	01
Workshop on Higher Education Leadership and Management organised by CGER at NDIM Camus	1	06/10/2018	06/10/2018	01
FDP on elearning development of econtent organized by JIMS, Kalkaji	6	09/05/2019	14/05/2019	06
Multivariate Data AnalysisFore Campus, New Delhi	1	09/05/2019	10/05/2019	02
10 Days FDP on Professional Skills and Moral Development (Management) organized by MHRDUGC HRDC, Savtiri Bai Phule Pune University.	1	30/06/2019	09/07/2019	10
FDP on "Integrated Technologies, Approaches and Effective Didactical Mechanism into Teaching, Learning and	2	16/07/2019	27/07/2019	12

Research in Current Scenario" organised by IIMT New Delhi				
Workshop On Higher Education, Leadership Management Organised by CEGR at NDIMS new Delhi	1	06/10/2018	06/10/2018	01
NAAC Assessment Awareness Programme(NAP) Organised by GGSIPU New Delhi	1	01/02/2019	01/02/2019	01
FDP on Emerging Research Trends in Computer Science IT	1	13/05/2019	24/05/2019	12
RUSA sponsored 15 days Refresher Course on Robotics and IOT organised by Mulund college of Commerce University of Mumbai	1	30/05/2019	13/06/2019	15
One Week FDP on Cyber Security and Cyber War Organised by UPES Dehradun	2	03/06/2019	07/06/2019	07
Short Term Training Programme on AI,ML and Deep Learning Hands On Organised by K.J. Somaiya Institute of Engineering and Technology Mumbai	1	24/06/2019	29/06/2019	07
Short Term Training Programme on Deep Learning Its Application	1	01/07/2019	06/07/2019	07

organised by Jaypee Institiute of Information Technology, Noida				
One Week FDP on Integrated Technologies, Approaches and Effective Digital Mechanism into Teaching organised by Ideal Institute of Management and Technology, Karkardooma, New Delhi	2	16/07/2019	22/07/2019	07
FDP on Changing Trends in Communication Research organized by Jagannath International Management School, Vasant Kunj	14	27/05/2019	02/06/2019	07
One Month Faculty Induction Programme organized by MHRD under the scheme of PMMMMNT in Hansraj College, Delhi University	1	17/06/2019	16/07/2019	30
Introduction to Quantitative Research Methods organized by IIMC, Delhi	2	03/06/2019	05/06/2019	03
Creativity as the Future skill organized by Rishihood University	1	06/04/2019	06/04/2019	01
FDP on Research Methodology and Data Analysis using SPSS	1	24/06/2019	28/06/2019	05

organized by Tecnia Institute of Advanced Studies				
Google Certification on The fundamentals of Digital Marketing	1	04/07/2019	04/07/2019	01
ToT on Sexual Harassment of Women at work place (Prevention, Prohibition and Redressal Act, 2013) organized by NLU, Delhi	1	06/10/2018	07/10/2018	02
Exploring the Interplay between Media Information Literacy and SDGs organized by SOJNMS, IGNOU	1	04/09/2018	12/09/2018	09
Higher Education Leadership and Management organized by Centre for Education, Growth and Research	1	06/10/2018	06/10/2018	01
Pretest the tool kit of Community Radio Stations on SDGs organized by SMART with the support of UNESCO and UNICEF	1	24/10/2018	25/10/2018	02
Workshop on Indian Cinema and Alternative Networks Script writing for films in reference to Indian Cinema organized by Delhi	1	18/11/2018	18/11/2018	01

Metropolitan Education				
Filmic Storytelling in the online mediascape organized by Delhi Metropolitan Education	2	18/11/2018	18/11/2018	01
PRN Communication Summit 2019 on India its changing communication landscape organized by Skateboard Media	1	24/01/2019	24/01/2019	01
SVEEP Project with Election Commission	1	16/02/2019	16/02/2019	01
The Radio Festival 2019 on Leaving no one behind: Dialogue, Tolerance and Peace organized by UNESCO	1	13/02/2019	13/02/2019	01
Workshop on Google Fact Checking	12	15/04/2019	15/04/2019	01
NCD program implementation learnings from the state of Jharkhand, National Health Mission organized by Project HOPE, India	1	25/02/2019	25/02/2019	01
Portrayal of Women: An Empirical Study of Advertising Content Issues and Concerns for Policy Intervention organized by ISID	1	18/05/2019	18/05/2019	01

Andhra Pradesh: India's Emerging Knowledge Capital organized by Centre for Strategy and Leadership APCRDA	1	07/12/2018	07/12/2018	01
IDA Connect Workshops	2	04/10/2018	06/10/2018	02
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Birthday Celebrations, Free Canteen coupons, annual movie show, annual picnic, Cash incentive for paper presentation	Birthday Celebrations, Free Canteen coupons, annual movie show, annual picnic.	Annual Popstar Nite, Annual Educational trips, Fresher and Farewell parties, Annual Cultural, Cocurricular and sports events.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, the Institute conducts internal external financial audits regularly. The Internal Audit is conducted thrice in a year by a team of two accountants from JIMS Kalkaji, another JIMS campus the team checks and verifies Day Book, Cash Book, Vouchers, Salary calculations etc. This team submits their report to the Chairman with their qualifications, if any. Based on the report and the feedback our accounts department is advised by the Chairman's office to take corrective actions wherever required. The External Audit is conducted twice in a year by a C.A. firm who submits the report to the Chairman.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
ICSSR NRC	100000	FOR NATIONAL CONFERENCE
No file uploaded.		

6.4.3 – Total corpus fund generated

92900000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University Academic Audit Cell, GGSIP University, New Delhi	Yes	JIMS
Administrative	Yes	M/s Lal Company, CA Firm	Yes	JIMS

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The Parent Teacher interaction was held on 24th November, 2018 and 26th April, 2019 to discuss improvements on parameters like admin support, infrastructure and performance of their wards.

6.5.3 – Development programmes for support staff (at least three)

1. Staff Development Programme for Improving efficiency in Spoken and written English on 24 to 25 May 2019. 2. Workshop on IT Skills on 29 to 30 June 2019. 3. How to improve Official Communications (Oral Written) on 5 to 6 July 2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introduction of Value Added/Certificate/Bridge courses. 2. Faculty members are sent for Refresher Courses and Orientation Programmes. 3. Summer Vacations are given to faculty members. 4. Sanitary pad vending machines are installed.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Sensitization Programme	30/03/2019	30/03/2019	65	25

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
30 KVA Solar Power Panels Installed on the rooftop. On an average 120 KWH per

day solar energy being generated.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	5
Scribes for examination	Yes	2
Ramp/Rails	Yes	5
Rest Rooms	Yes	5
Any other similar facility	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	01/08/2018	365	Radio Maths Project.	Mainstreaming of Marginal sections of the people living in the slum area in the vicinity of the Institute in Mahipalpur, Rangpuri Pahari, Kishangarh etc.	25
2018	1	1	01/08/2018	365	Community Radio Broadcast	Mainstreaming of Marginal sections of the people living in the slum area in the vicinity of the Institute in Mahipalpur, Rangpuri	35

						Pahari, Kishangarh etc.	
2018	1	1	01/08/2018	365	ISR Activities.	Mainstreaming of Marginal sections of the people living in the slum area in the vicinity of the Institute in Mahipalpur, Rangpuri Pahari, Kishangarh etc.	50

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Orientation Handbook	01/08/2018	A. Position Summary The Faculty is responsible for the coordination, planning, preparation, presentation, and evaluation of classroom instructions and related activities which include instructional counselling, academic advising, serving on various committees, participating in local, state, regional, and national professional activities and organizations. A Faculty performs all other duties as directed by the HOD / Programme Coordinator / Director or Chairman. B. Organizational Reporting The faculty is directly responsible to the HOD / Programme Coordinator in case of delegation.
Strategic Vision	01/08/2018	VISION We visualize JIMS as an institute of higher academic learning known for its total commitment to excellence in management and technical

		<p>education, research and consultancy with a holistic concern for quality of life, environment, society and ethics. MISSION To serve society and improve the quality of life by offering world class education in Management, IT, Journalism and Mass Communication, providing training and development services, fostering research and consultancy to industry and disseminating knowledge through publication of books, journals and magazines. Core Values • Integrity and Ethics • Transparency and Accountability • Innovative Learning and Development • Entrepreneurship and Diversity • Environment and Social Responsibility</p>
<p>Student Manual</p>	<p>01/08/2018</p>	<p>Our Institute lays emphasis on forging close working relations with the industry. JIMS has been working closely with the industry to provide highly trained and educated human resources and our alumni have been doing extremely well in the industry both as managers and successful startup entrepreneurs.</p> <p>The process of professional competence and valueaddition has been structured through a number of initiatives incorporated into their schedule of extracurricular activities. It includes the Community Outreach activities undertaken by JIMS Rotaract Club that offer a window of opportunity to students to work as leaders and team members on various Community Welfare</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NSS programme on "Surgical Strikes Day"	29/09/2018	29/09/2018	25
"Say No to Crackers this Diwali" Campaign	06/11/2018	06/11/2018	300
Food Safety avoidance of Junk food	06/11/2018	06/11/2018	300
Shaheedi Diwas	23/03/2019	23/03/2019	1000
Jallianwala Bagh Massacre	13/04/2019	13/04/2019	1000
Voters Enrolment Drive	28/03/2019	28/03/2019	300

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. 100 planters with green plants. 2. Medicinal trees like Neem Tulsi plants grown in the campus. 3. Rain water harvesting and recharging. . 4. Solar power generation being done. 5. Weekly mail sent to all faculty and staff to conserve electricity.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I Title of the Practice: Promoting Innovation through Institution Innovation Council (IIC) Ministry of Human Resource Development (MHRD), Govt. of India has established 'MHRD's Innovation Cell (MIC)' to systematically foster the culture of Innovation amongst all Higher Education Institutions (HEIs). The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are informative years. Major Objective The main focus of IIC is:

- To create a vibrant local innovation ecosystem.
- Startup supporting Mechanism in HEIs.
- Prepare institute for Atal Ranking of Institutions on Innovation Achievements Framework.
- Establish Function Ecosystem for Scouting Ideas and Preincubation of Ideas.
- Develop better Cognitive Ability for Technology Students.

Role of the Institution The institute is among thousand institutes of the country who has established Institution's Innovation Council.

The role of the IIC is:

- To conduct various innovation and entrepreneurship related activities prescribed by Central MIC in time bounded fashion.
- Identify and reward innovations and share success stories.
- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.
- Network with peers and national entrepreneurship development organizations.
- Organize Hackathons, idea competition, minichallenges etc with the involvement of industries.

BEST PRACTICE II Title of the Practice: Conducting Various academic, cocurricular and extracurricular activities for bridging the gap between the academia and industry. The institute conducts various academic, cocurricular extracurricular activities to bridge the gap between classroom teaching and industrial requirements. The following activities are conducted by the institute:

- FDP - FDP's are conducted for enhancing and upgrading knowledge of faculty members. Such practices have deep impact on quality

enhancement and overall development of faculties and help to integrate more technology onto their teaching. It also helps to promote research work in their field of their specialization. • Seminars The faculties and students get an opportunity to learn and are made aware of emerging technologies and latest development in the field of Computer Science IT. • Technical Fest: The purpose of this FEST has always been to enhance IT skills and recognize the technical knowledge among students. This event provides an ideal forum for students to showcase their technical capability and compete amongst the best from the educational institutes of Delhi and NCR region. • Workshop: Workshops on various tools technologies are conducted from time to time to provide the students hands on experience. • Industrial Visit Each class is sent for an industry visit once in every semester. The objective of an industrial visit is to provide students with an insight into the corporate world. It provides students with a practical realworld perspective on different functions in organizations. • PDP Lectures Mock Interviews, Group discussions and other soft skills training is provided to the students to prepare them for placements.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Innovation Council (IIC) has been established at JIMS Vasant kunj as per the norms and directives of Ministry of Human Resource Development (MHRD) Innovation Cell (MIC). Ministry of Human Resource Development, Govt. of India has established MIC at AICTE with a purpose to systematically foster the culture of Innovation in all Higher Education Institutions (HEIs) across the country. The primary mandate of Innovation Cell is to encourage, inspire and nurture young students by exposing them to new ideas and processes resulting in innovative activities in their formative years fostered through the Network of Innovation clubs in Higher Educational Institutions. The major programs that MIC is planning to organize in near future are: • Smart India Hackathon (SIH) 2019. • Institution Innovation Councils (IIC). • Atal Ranking of Institutions on Innovation Achievements (ARIIA) • National Innovation and Startup Policy for Students and Faculties IIC is organising various events in the Institute campus for example, Leadership talks, Workshops in Intellectual Property Rights and Hackathons for faculty, students and staff, through which not only one can learn about innovation but also create and implement their innovations. Ultimately, the aim would be to build an innovation ecosystem in the institute by which the students latent talents is developed directed towards innovative initiatives for their own development leading towards contributing for overall development of the of the economy. The following events have been organized by IIC since inception till 31st July, 2019.

S.No.	Event Name	Event Date	Speaker
1	India First Leadership Talk Series Episode 01	08/01/2019	Shri Anand Mahindra, (Chairman, Mahindra Group)
2	Offline Workshop on IPR	10/01/2019	Dr. Vandana Singh (Assistant Professor, University School of Law and Legal Studies, GGSIPU)
3	Online Workshop on IPR	10/01/2019	Ms. Shwetaree Majumder (Principal, Fidus Law Chamber)
4	India First Leadership Talk Series Episode 02	24/01/2019	Dr. Anand Deshpande (Founder, Persistant Systems Ltd.)
5	Field Trip to Foundation for Innovation and Technology Transfer	01/02/2019	Mr. P Somarajan (Deputy General Manager, FITT) and Dr. Ashutosh Pastor Biotechnology Incubation Centre, FITT)
6	Mentoring Session on Incubation of Ideas	13/02/2019	Mr. P. Somarajan (Deputy General Manager, FITT)
7	Idea Competition and Design Competition	15/03/2019	
8	India First Leadership Talk Series Episode 03	19/03/2019	Shri Ajit Doval (NSA, Govt. of India)
9	India First Leadership Talk Series Episode 04		

22/04/2019 Prof. Anil D. Sahasbudhe (Chairman, AICTE) 10 Workshop on Cognitive Skill, Critical Thinking and Design Thinking 22/04/2019 Dr. Ravi K. Dhar (Director, JIMS, Vasant Kunj)

Provide the weblink of the institution

<https://www.jimsd.org/incubation/index.php>

8.Future Plans of Actions for Next Academic Year

Continuing with the tradition of striving for excellence, the Academic Calendar would be prepared, as per the Academic Calendar of the Affiliating University with several additional and innovative activities. This year, we plan to make the Academic Calendar more 'actionoriented', especially as per the needs of various Departments changing environment and needs of the youth. More extension lectures, industrial interaction and industrial visits will be scheduled, so as to bridge the gap between classroom teaching and industrial requirements. The students will be engaged in many more live and filled projects for practical learning and undertaking of the changing overall environment. Also, keeping in mind the high level of stress among youth, new activities would be planned for the mental wellbeing of the youth including periodic meditation and Yoga sessions through experts. More activities of Social Outreach would be organized like donation camps, blood donation, plantation drives, environment awareness events etc. Apart from increasing the activities in these regular areas, we at JIMS plan to do the following additional things in the next academic session: 1. Practical based learning: For giving our students more exposure of the live projects and the actual work they have to do after completing their graduation courses we are planning to include practical based learning so that students will be more comfortable and will be ready to work in industries and it will also help them in the placement processes. 2. PrePlacement Activities: A large number of preplacement activities to be conducted for the final year students of various courses, so as to help them optimally utilize the benefits of placement opportunities. This is being initiated on basis of feedback received from various stakeholders, including feedback from the Alumni of the Institute. 3. More effective course management process: For implementing a more effective curriculum, it is planned to follow latest formats for lesson plan and evaluation. These have already been circulated to faculty members. Also progression of each student will be tracked to cater to individual differences, to bring about a cohesive learning environment. 4. Start initiative in the field of Sustainable development goals: We know that inclusive and sustainable growth is imperative for the health of our planet and for the continued success of our enterprises. So we are planning to initiate a project in the field of sustainable development goals with special focus on a few important SDGs as per the relevance to our students of all the three courses. 5. Swach Bharat Abhiyan: We had already worked and planned various activities in the past and in the coming session also, we are planning to implement more activities keeping in view the Swach Bharat Abhiyan, especially inculcating in our students an understanding to bring a disciplinary attitude for keeping our environment clean set the path of cleanliness by example.